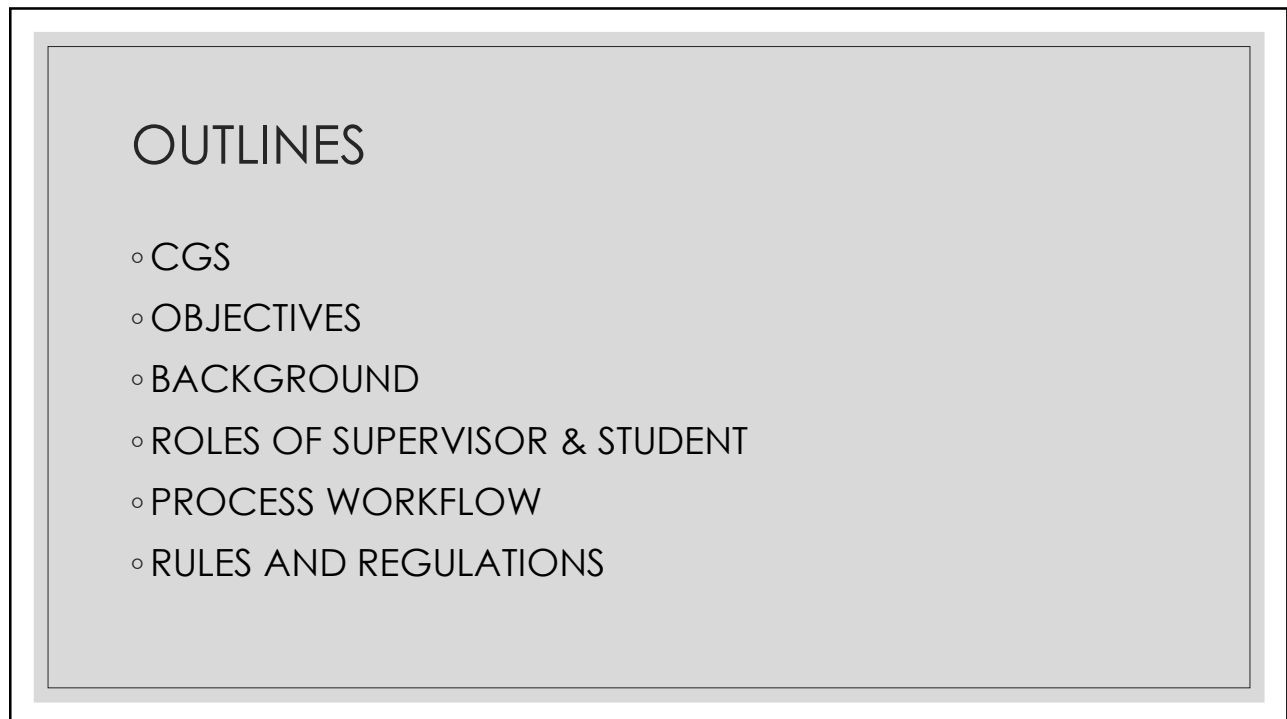


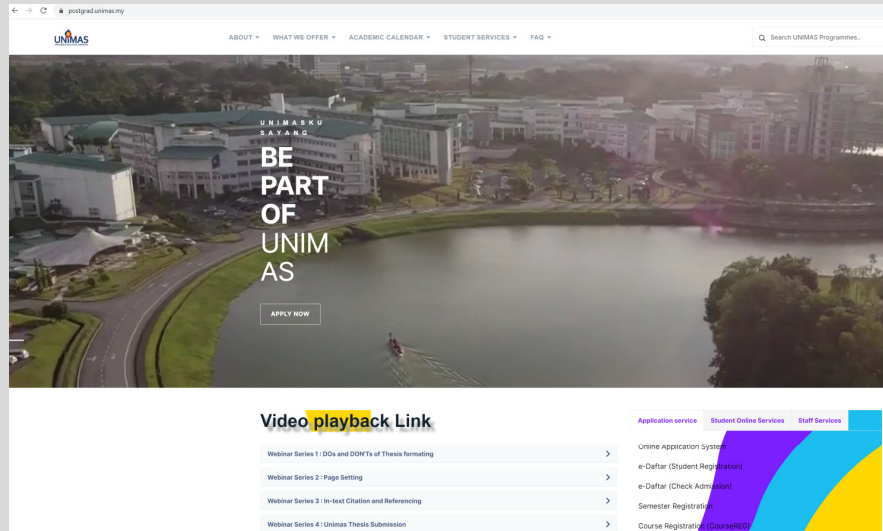


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<https://www.postgrad.unimas.my/>



3

## CGS TOP MANAGEMENT



**Prof Dr Wan Azlan bin Wan Zainal Abidin**  
**Director**

**Prof Dr Awang Ahmad Sallehin bin Awang Husaini**  
**Deputy Director**



4



**Hadijah bt Hj Morni**  
Deputy Registrar



**Khamisah binti Ete**  
Principal Assistant Registrar

## CGS TOP MANAGEMENT

5



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- Faculty of Computer Science and Information Technology (FCSIT)
- Faculty of Built Environment (FBE)
- Institute of Creative Arts and Technology (ICREATE)
- Institute of Social Informatics and Technological Innovations (ISITI)



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## OBJECTIVES

### TO EXPLAIN THESIS SUBMISSION PROCESS

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## BACKGROUND

### THESIS

- 10.1 The pre-requisites for a thesis to be submitted for examination are:
  - 10.1.1 The student has undergone a proposal defense evaluated by Faculty within the first: six (6) months for Master program and twelve (12) months for PhD program. In cases of repeat, the student should do the defence within an additional of three (3) months of the allowable timeframe stated above.
  - 10.1.2 The student has undergone and passed a Research Methodology course.
  - 10.1.3 The student's thesis has been confirmed by the supervisor and approved by the Dean of Faculty of its readiness for examination.

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## ROLES OF SUPERVISOR & STUDENT

### ◦ **SUPERVISOR**

- Advice students on thesis format
- Check student's thesis format
- Guide students of submission process

### ◦ **STUDENTS**

- Prepare thesis according to format
- Follow proper submission process as given in guidelines

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Get your

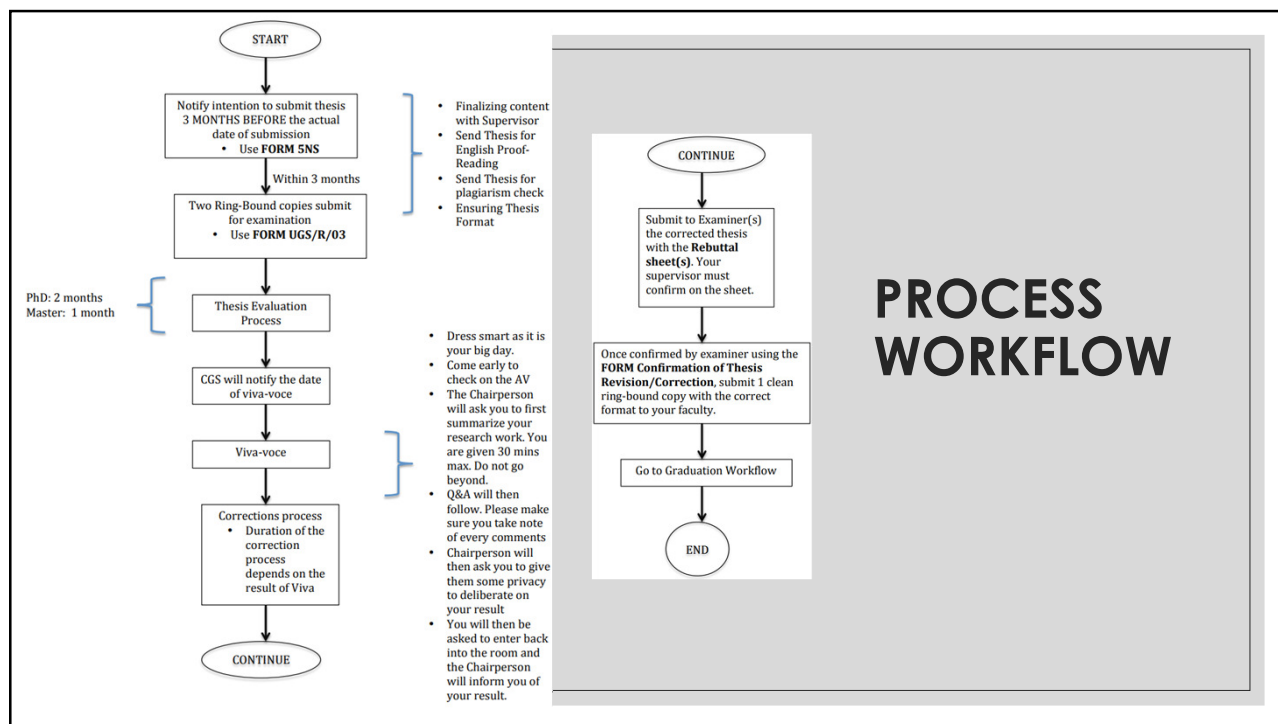
Thesis Guideline (pdf)  
(CGS Website)



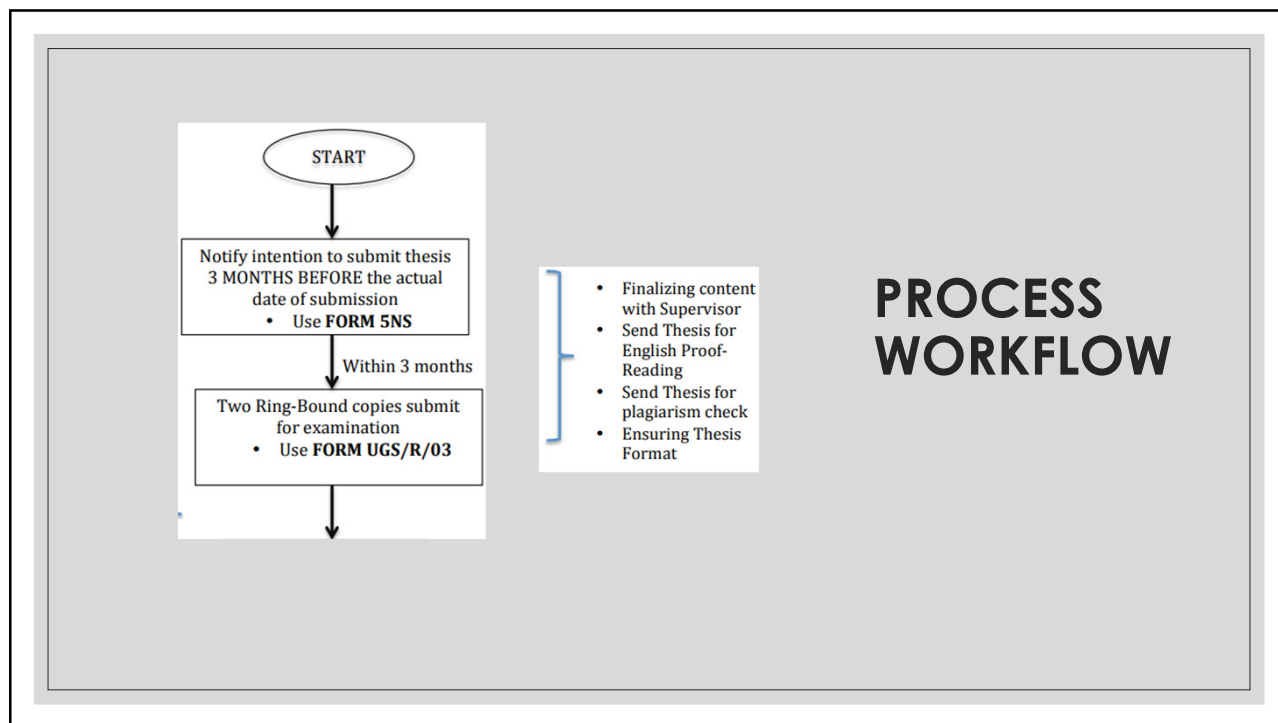
&

UNIMAS Template (Word)  
(CGS Staff)

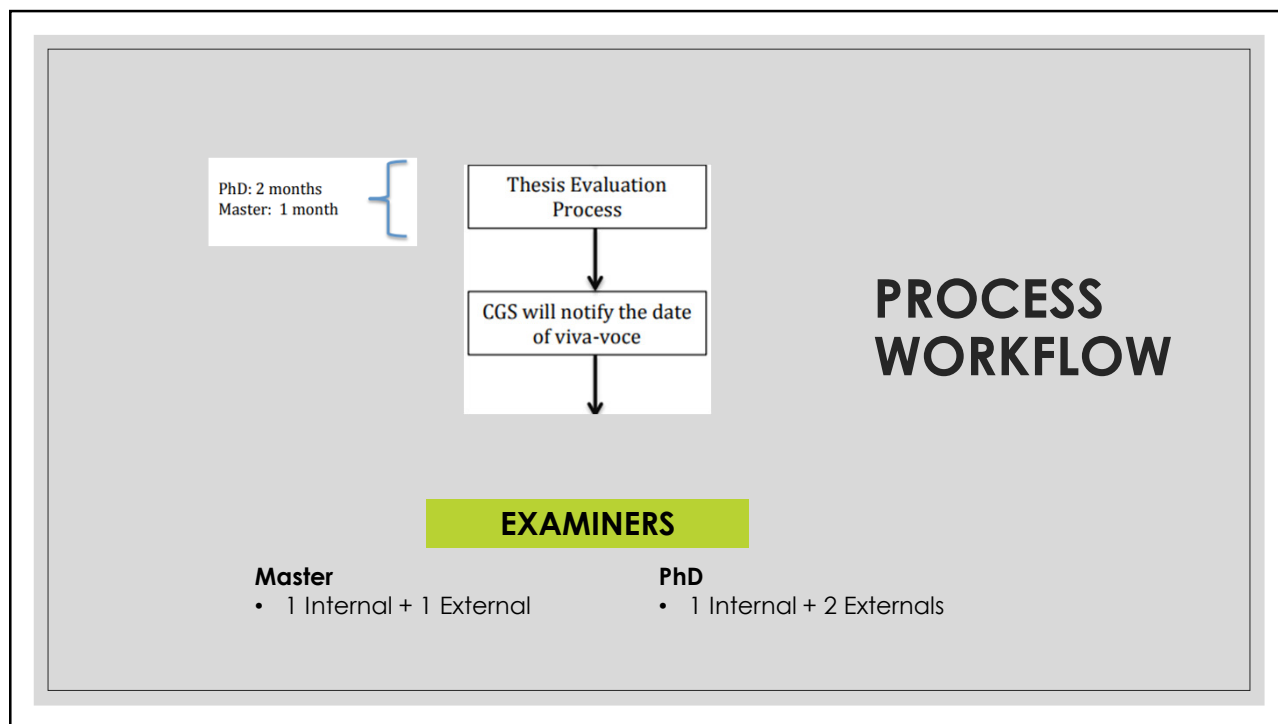
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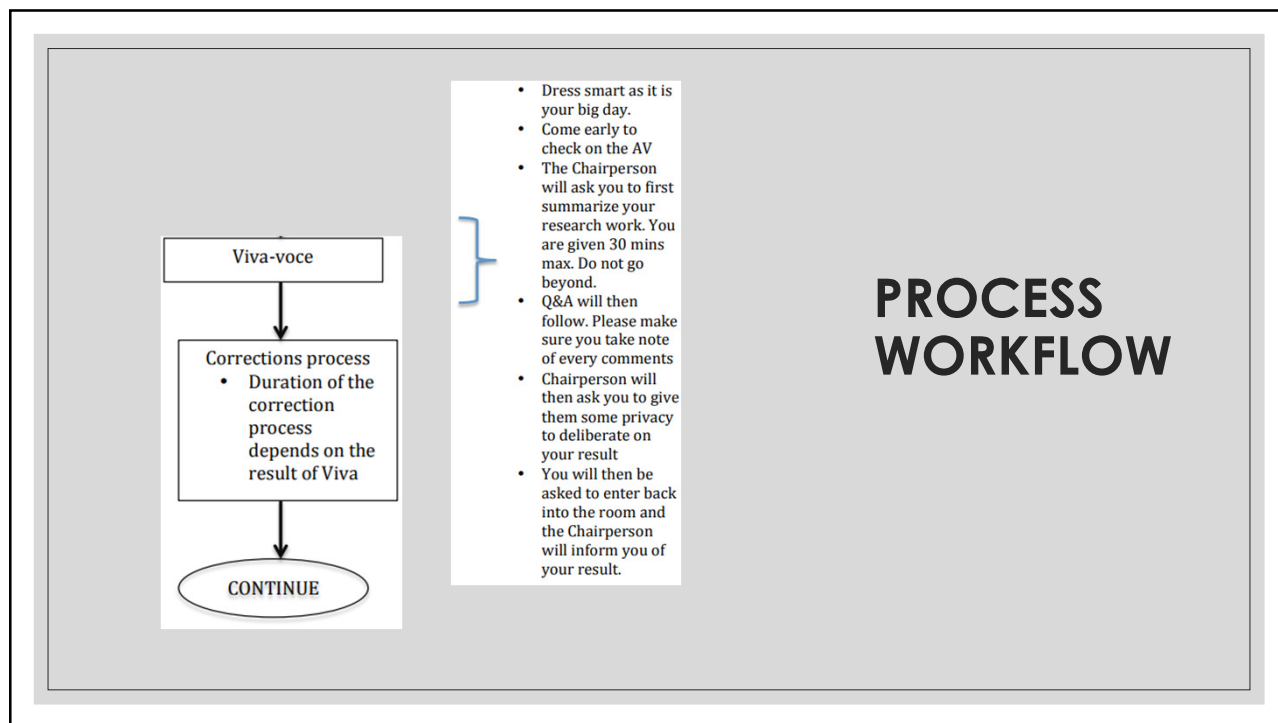
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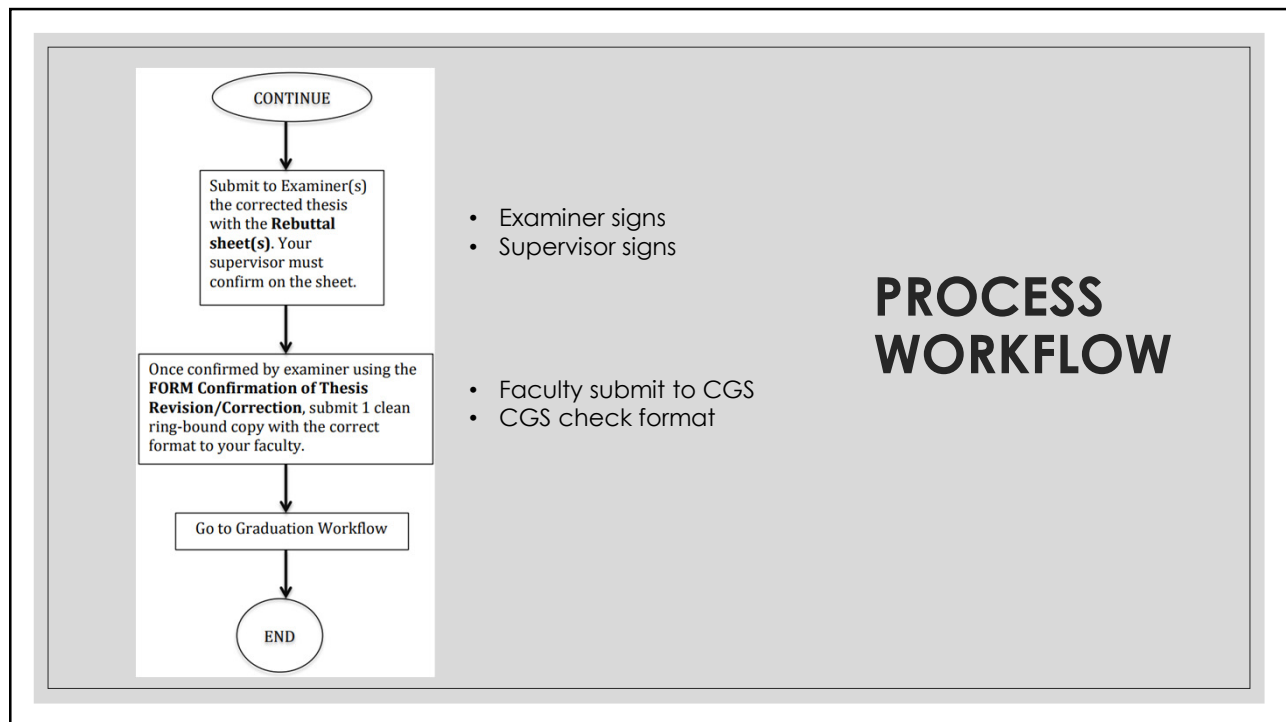
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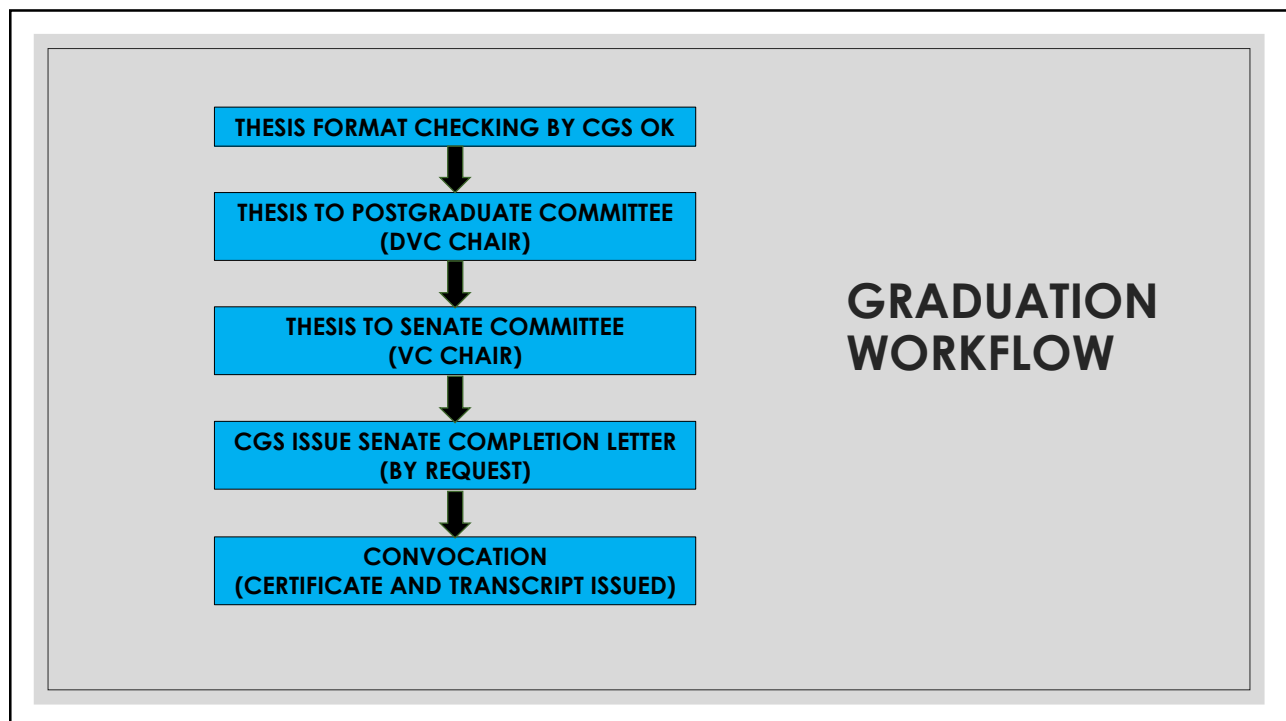
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## Maintenance Fee

1. Reached minimum study period
2. Thesis ready for evaluation (Format Checked by CGS)
3. Application made 1 month before new semester begins (Check Academic Calendar)

### MASTER

YEAR 1		YEAR 2	
SEM 1	SEM2	SEM 1	SEM2

### PhD

YEAR 1		YEAR 2		YEAR 3	
SEM 1	SEM2	SEM 1	SEM2	SEM 1	SEM2

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## RULES AND REGULATIONS

Follow the Rules

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### MAXIMUM NUMBER OF PAGES / WORDS PER THESIS

The maximum number of pages / words per Thesis is as below:

Master Thesis	Maximum 50,000 words or 150*pages
PhD Thesis	Maximum 100,000 words or 300*pages

Note: \* Inclusive of main Chapters only not including pictures / references / attachments.

(Endorsement by Senate Meeting bil 03/2017 - 159 on 29 Mac 2017 )

### SCREENING FOR PLAGARISM

SIMILARITY INDEX	Not more than 25%
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(Endorsement by Senate Meeting No 08/2017-464 on 29 August 2017)

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## RESULT AFTER VIVA VOCE

Pelajar dikehendaki berbincang dengan penyelia dan seterusnya membuat pembetulan seperti yang disarankan oleh ahli panel. Berdasarkan laporan tersebut, pelajar diberi tempoh selama **enam (6) bulan** bermula dari tarikh *viva voce* diadakan sehingga **15 April 2021** untuk berbuat demikian.

Tesis yang telah ditambahbaik dan diperbetulkan seperti yang disarankan oleh ahli panel perlu dimajukan kepada Pemeriksa Dalam untuk semakan dan pengesahan oleh Jawatankuasa Siswazah F/I masing-masing sebelum dimajukan ke Pusat Pengajian Siswazah dalam tempoh tersebut.

Kegagalan pelajar menghantar tesis yang telah diperbetulkan dalam tempoh yang diberikan ini akan menyebabkan pelajar diberi status Gagal dan Diberhentikan (GB). Keputusan Mesyuarat Senat Bil 04/2015 ke 141 adalah dirujuk.

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